

## Workshop Booking Form

Name: .....

Address: .....  
 .....

E-Mail: .....

Telephone: .....

Workshop Date	Workshop Name	Places Required	Price Each	Course Total
			£	£
			£	£
			£	£
			£	£
			£	£
			£	£
Booking Total				£

To make your booking, send the completed form, accompanied by a cheque for the booking total made payable to "Monica Latham" to:

**Studio 39  
 The Studio  
 39 High Street  
 Baldock, Herts SG7 6BG**

We will send you confirmation of your booking(s) and details of the workshop requirements.

If the workshop is fully subscribed, we will contact you to invite you to join the waiting list for the workshop. In the event of a cancellation, the place will be offered to people in the order they joined the waiting list.

If we confirm your booking, your payment is non-refundable, however if you cancel, Studio 39 may, at our discretion, make a refund if we are able to re-sell the place. You should notify us immediately if you are going to cancel, so we can offer your place through our waiting list.

Studio 39 also reserves the right to cancel any workshop, in which case a full refund will be made.